

TRADITIONAL TRIBAL BURIAL, INC.
616 Petoskey Street, Suite 202, Petoskey, MI 49770
Regular Meeting Minutes
May 18, 2018
5:30 p.m.

Attendees: Patrick Wemigwase, Vice Chairman; Lisa Flynn, Treasurer; Gwen Teuthorn, Secretary

Absent: Kevin Willis, Chairman; Netawn Kiogima, Board Member

Guests: none

Meeting called to order at 5:37 p.m.

Roll call

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to approve the April 7, 2018 Meeting minutes with changes.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to approve Phone Poll No. 041018-01 to accept the Enjinaaknegeng approved Business Property Lease for Unit #202 at 616 Petoskey Street, Petoskey, MI from Van Treese & Associates for Blake Brother's LLC and approve Chairman Willis to sign the aforementioned lease for TTBI.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Treasurer Flynn to accept TTBI Phone Poll No. 041018-02 to approve payment of \$450.00 for the security deposit for the Business Space lease agreement for Unit #202 at 616 Petoskey Street, Petoskey, MI from Van Treese & Associates for Blake Brother's LLC.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to accept TTBI Phone Poll No. 043018-01 to approve the FY2017 Traditional Tribal Burial, Inc. Audit, Final Draft as presented by Rehmann Robson.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to accept TTBI Phone Poll No. 043018-02 to approve Chairman Willis and Treasurer Flynn to sign the Management Representation letter from Rehmann Robson dated April 30, 2018.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Motion made by Treasurer Flynn and supported by Vice Chairman Wemigwase to accept TTBI Phone Poll No. 043018-03 to approve Chairman Willis to sign the Rehmann Robson Engagement Letter dated February 6, 2018.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Secretary Teuthorn to approve payment of Utilities for Suite #202, in the amount of \$170.30.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to approve stipend and mileage for Board members to attend the Annual Membership Meeting on May 19, 2018.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Board Reports

Chairman – No report.

Vice Chairman

- Raffle license
- Grave markers update

Motion made by Treasurer Flynn and supported by Secretary Teuthorn to accept the Vice Chairman's report as presented.

YES – 2 No – 0 Abstained – 1 (P.Wemigwase) Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Treasurer Report

- PNC Bank Account update
- Seed delivery
- Annual 2017 report draft

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to accept the Treasurer's Report as presented.

YES – 2 No – 0 Abstained – 1 (L.Flynn) Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to approve the printing of the Annual Report at Office Max, not to exceed \$30.00.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

Secretary's Report

- Raffle update
- Brochure review and discussion
- Upcoming meeting dates
- Keys to the TTBI Suite

- Discussion re:posting of signage that announces intentions for property

Motion made by Vice Chairman Wemigwase and supported by Treasurer Flynn to accept the Secretary's Report as presented.

YES – 2 No – 0 Abstained – 1 (G.Teuthorn) Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

6:57 p.m. Public comment open.

6:58 p.m. Public comment closed.

Motion made by Secretary Teuthorn and supported by Vice Chairman Wemigwase to adjourn the meeting at 7:00 p.m.

YES – 3 No – 0 Abstained – 0 Absent – 2 (K.Willis, N.Kiogima)

Motion carried.

These meeting minutes were approved by the Board at the June 14, 2018 Regular Meeting.


Gwendolyn Teuthorn, Board Secretary

June 20, 2018
Date: